

Minutes of Airport Advisory Working Group Meeting November 7, 2019

Meeting Time: 11:00 a.m.

Location: 1520 Market Street Third Floor Conference Room

Members Present: Paul Payne, Gerard Hollins, Linda Martinez, Rhonda Hamm-Niebruegge, Mike Garvin, LaTania Kenner, Ald. Marlene Davis

Also Present: Glenn Muscosky, LeJuan Strickland, Katie Knapp, John Schmidt, Marc Ellinger, James Clayborne, Mike Jones, Ramon Ortega, Rebecca Perry-Glickstein, David Stinfil, Shawn Kinder, Joletta Golick, Bernard Charbonnet, Ryan Coleman, Tyson Pruitt, and Members of the Press and Public. Stephanie Lewis Ethan Konstantin, Mitch Holzrichter, Joe Deane, Michael Fleming, Ben Port, Jean Wilson, Gina Martin, Sani Williams, Mark Finegold, Ronce Almond, Peter Andrews, Mary Francoeur, David Narefsky, Stephanie Bell, Alethia Nancoo, Meghan Farrell, and Matt Hughes joined via WebEx.

Chairman Paul Payne called the meeting to order at 11:07 a.m. The minutes for the meeting of October 31, 2019 were unanimously approved.

Workstream Status Updates:

Airport Due Diligence – Mr. Hughes led the discussion on the Advisor’s recommendation for a real estate advisor to help underline development opportunities at the airport. The advisors recommended the firm of Cushman & Wakefield. Questions were asked regarding the process of selection and how the advisors chose the firm. Mr. Muscosky stated that the firm was recommended to him and Mr. Hughes by other firms. It was also stated that there was no solicitation for proposals. The Working Group unanimously voted to approve the recommendation.

Community Outreach and Communications – Mr. Strickland informed the group of the completion of the community meetings where three Working Group members attended. As a result of the meetings, viewership of the recordings of the meetings has increased and meeting requests have been made. A discussion was held about how best to reach residents of North St. Louis and those who don’t have access to internet and/or social media. Mr. Strickland mentioned for the sake of consistency, every meeting was advertised the same; however, he noted that North St. Louis responds better with canvassing. A discussion was also held on how to adjust the 314 Website to capture more of the information for which people are searching.

Mr. Payne relayed some questions raised by members of the Airport Commission regarding the website and some of the wording. He asked the Communications stream to review and adjust where needed. Mr. Payne also stated that the Airport Commission members asked for

additional briefings and Ms. Hamm-Niebruegge noted that request included that one of the Advisors attend a Commission meeting.

New Use Agreement, Lease, FAA – Closed Session

Market – Mr. Muscosky led a discussion on the scoring criteria for the RFQ respondents. Advisors met earlier in the week prior to the meeting to go over the responses and come up with a preliminary evaluation. The most important ranking was airport management experience as well as capital. Mr. Kinder stated that relevant experience may not be with U.S. airport experience but also included working well with various regulators. With Ms. Kenner abstaining from the vote, the Working Group approved the scoring criteria. Responses will be discussed in closed session on Tuesday, November 12, 2019. Working Group members were encouraged to review the proposals by accessing the Data Room.

Mr. Muscosky stated that he and the advisors are pleased with the number of responses (18), the qualifications, and partnerships. Included in the packets are initial scoring and a recommendation of which respondents to invite to the meeting with the Working Group. A call will be made to all respondents advising them of the tentative dates of meeting with a call to those selected to attend.

Existing Debt & Finance – No update

Legal/Compliance – Mr. Ellinger advised the group on how to conduct the meeting with a tour of the airport. The group is to have open session and then have the tour during closed session.

Other Items to be Discussed – Mr. Payne rescheduled the closed session for Tuesday, November 12, 2019 at 9:30 a.m.

As the motion to close the meeting was being made, Mr. Hoffman, a member of the public, again expressed objection to the closed sessions of the Working Group. The meeting adjourned at 11:55 a.m.