

## Minutes of Airport Advisory Working Group Meeting September 24, 2019

Meeting Time: 1:00 p.m.

Location: 1520 Market Street Third Floor Conference Room

Members Present: Paul Payne, LaTaunia Kenner, Rhonda Hamm-Niebruegge, Linda Martinez, Gerard Hollins

Also Present: LeJuan Strickland, Glenn Muscosky, Marc Ellinger, Andrew McKenna, Stephanie Lewis, Meghan Farrell, Rebecca Perry-Glickste, Mary Francouer, Ramon Ortega, Joletta Golik, Toby Merchant, Michael Wagner, Mahwish Ahsan, Ryan Coleman, and Members of the Press and Public. Alaa Hachem, Alethia Nancoo, David Narefsky, Ethan Konstantin, John Schmidt, Melissa Lopez Rogers, Michael Fleming, Peter Czajkowski, Ronce Almond, Shawn Kinder, and Stephanie Bell joined via WebEx.

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Chairman Paul Payne called the meeting to order at 1:05 p.m. with the first item on the agenda, which was to approve the minutes from the September 3, 2019 and September 12, 2019 meeting. The minutes were unanimously approved

### **Workstream Status Updates:**

**Airport Due Diligence** – Ms. Hamm-Niebruegge stated that her staff continues to have group calls with Ricondo to reconfirm unaudited year-end numbers but there are no other substantial updates.

**Community Outreach and Communications** – Mr. Payne, Ms. Hamm-Niebruegge, Mr. Strickland, and Ms. Lewis presented a preliminary employee support plan to employee groups at the airport on September 23, 2019. There was a meeting at 7:30 a.m. mainly consisting of midnight shift workers and was attended by about 80-100 employees. Ms. Hamm-Niebruegge informed that Mr. Payne walked through the different steps on the plan and eased several concerns about job security while clarifying that this is still not a confirmed deal. She stated that the option for employees to stay with the City was very well-received. The 1:00 p.m. meeting consisted mainly of administrative and management staff and was attended by about 60 employees. Another meeting to present the employee support plan was to be held the next day on September 25, 2019 at 7:30 a.m. Ms. Lewis added that the information and a Q&A page will be available on the website as well.

Mr. Payne stated that a potential RFQ communications plan should be ready to go if the City moves forward with the RFQ. According to Mr. Strickland, those documents are ready should they be needed. Ms. Hamm-Nieubriegge also reminded that there is still confusion regarding RFQ vs. the RFP and that the group needs to make sure the differentiations are being

communicated effectively. The requirements of what an operator would be held responsible for employees would be discussed at the RFP stage, not the RFQ stage.

Mr. Payne commented that most items are discussed in closed session not because the Working Group doesn't want to inform the public on the steps being taken to arrive at a decision, but because this stage involves a lot of negotiations with airlines and other parties. Due to the nature of these conversations, they are held in closed session as not to undermine the City's negotiating position or to give an unfair advantage to any potential bidders. Ultimately, if there is a decision to be made, the steps and processes used to arrive at that decision will be presented in a written format to inform elected officials and the public. Mr. Muscosky added that the RFQ will be a public document.

**New Use Agreement, Lease, FAA – Closed Session**

**Market – Closed Session**

**Existing Debt & Finance – No Update**

**Legal/Compliance – No Update**

**Other Items to be Discussed – Future Meetings**

Members of the Working Group scheduled a meeting for October 2, 2019 at 9:00 a.m. at the airport and placed a hold for September 30, 2019.

Open session adjourned for closed session at 1:20 p.m. and reopened at 2:30 p.m.

The meeting adjourned at 2:30 p.m.