

Minutes of Airport Advisory Working Group Meeting December 4, 2018

Meeting Time: 11:00 a.m.

Location: Lindbergh Conference Room St. Louis Lambert Airport

Members Present:

Paul Payne, Ald. Marlene Davis, Jim Garavaglia, Rhonda Hamm-Niebruegge, Linda Martinez, Gerard Hollins, Michael Garvin

Also Present: Rebecca Perry-Glickstein, Stephanie Lewis, Matt Hughes, Glenn Muscosky, Andrew McKenna, Marc Ellinger, John Schmidt, LeJuan Strickland, Katie Knapp, Tyson Pruitt, Tatiana Misulic, Alethia Nancoo, Mike Jones, Michael Wagner, and members of the public. Michael Fleming, Alaa Hachem, David Narefsky, Stephanie Bell, Marina O'Brien, David Stinfil, Meghan Farrell, Trina Smith, Joe Deane, Jean Wilson, Nick Vallorano, Mary Francoeur, Ramon Ortega, Ronce Almond, Omar Karar, Paco Cantero, and Ron Sides joined via WebEx.

Chairman Paul Payne opened the meeting at 11:06 a.m. with the question of approving the minutes from the November 20, 2018 meeting. The minutes were unanimously approved.

Workstream Status Updates:

Airport Due Diligence – Ms. Hamm-Niebruegge provided the update. The teams have been working well with Ricondo. After the KPMG audit is complete, additional items will be released to the data room. A visit is scheduled for Ricondo on Thursday, December 6, 2018.

Dr. Hollins mentioned Ricondo's request for a traffic study. Ms. Hamm-Niebruegge informed the team that a study was conducted on Terminal 2 and staff will provide the information to Ricondo.

Community Outreach and Communications – Alderwoman Davis provided the update. The document for the community group meetings is acceptable. She suggested that a plan be developed to remain in contact with citizens who have been reached either via door knocking or phone. This contact will allow them to remain updated and give them the capability to leave questions or comments. Mr. Payne stated that the new Communications staff person could possibly be the person to receive the questions and comments.

Airport Employee meetings were held prior to the meeting with three additional meetings scheduled after the working group meeting. There was great turnout with great questions. Mr. Strickland stated that the questions and answers from the employee meetings will be shared with the Working Group; meetings will be scheduled again in three months.

There was a discussion on the term “better” Airport and how it can be better expressed to help with employees’ understanding and knowing they are doing a great job and their jobs aren’t in jeopardy. Ald. Davis suggested that the word “more” should be used.

Ms. Lewis stated that outreach presentation to civic and community groups, businesses, etc. will begin after the first of the year.

There was a discussion about how to best reach travelers while in the airport. Suggestions were taking surveys while in the TSA line or around the concession areas; and also the length of the possible survey.

New Use Agreement, Lease, FAA – Closed Session

Market – Closed Session

Existing Debt & Finance – Ms. Nancoo handed out a revised memo on development limitations in response to questions in the previous meeting. The update was a more detailed graph on Existing Airport Revenue Bond Debt Service.

Dr. Hollins asked if the capability exists to determine what bonds have vacant land and security as a method to have an accurate “as is” analysis for Ricondo’s estimates. Ms. Nancoo stated that it can be done if the Bond Council reviews each tax certificate related to each issuance and do an analysis. She also offered to exist with the effort.

Legal/Compliance – No update

E & A – Mr. Payne gave a presentation to E & A at the November 28, 2018 meeting. The presentation consisted of the progress and status of the work of the Airport Advisory Working Group and is posted on the website.

Staff Update – The communications position has been posted with SLDC. Mr. Payne has received numerous resumes. SLDC will continue to review and filter number down.

Code of Conduct – This discussion is postponed until the December 18, 2018 meeting.

Open session adjourned for closed session at 11:49 a.m. and reopened at 1:09 p.m.

Mr. Payne led a brief discussion on the 2019 meeting schedule. It was agreed that the first meeting of the year be scheduled for Tuesday, January 8, 2019 at 1:00 p.m. at 1520 Market St. in the third floor conference room. The meetings will then resume to Tuesdays every two weeks. Meetings can be scheduled for three hours as needed.

The meeting adjourned at 1:11 p.m.